

KIRBY WISKE and NEWSHAM with BRECKENBROUGH PARISH COUNCIL
Minutes of a Parish Council Meeting
Held on Tuesday 5 March 2019
At Kirby Wiske Village Hall at 7.30 pm

Present: Chairman: Councillor B Sinton
 Councillors: J Griffiths, S Pickering, L Baharie
 Clerk/RFO: A W Lambert
 Public: District Councillor D Elders

Details of the fire procedure were read and recorded for the Village Hall.

| Min No. | | Action |
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| 19/11 Business Interests | <p><u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.</p> | |
| 19/12 Apologies | <p><u>To Receive Apologies for Absence</u> Councillor R King.</p> | |
| 19/13 Minutes | <p><u>To Approve the Minutes of the Previous Meeting</u> The minutes of the previous meetings had been circulated. Resolved: That the minutes of the Parish Council meeting held on Tuesday 5 February 2019 be agreed as a correct record and signed by the Chairman. Proposed: Councillor Griffiths. Seconded: Councillor Baharie.</p> | |
| 19/14 Open Forum | <p><u>To Hold Open Forum</u> Discussion took place with regard to the lack of police presence at meetings or a report despite the Clerk emailing them each time. It was suggested that the Clerk contact Jerry Perrin at Thirsk Police Station who is part of the Safer Neighbourhood Team.</p> <p>Councillor Elders asked the Parish Council to note the Council Tax bills which had now been sent out showing £5.00 increase for a Band D property.</p> <p>It was noted that there would be three Farmers' Markets in Thirsk on 23 June 2019, 22 September 2019 and 17 November 2019.</p> | Clerk |
| 19/15 Matters Arising | <p><u>To Consider Matters Arising from the Previous Meeting</u> Yorkshire Water – Update It was noted that Councillors Sinton, Griffiths and the Parish Clerk had attended a site meeting with Ben Palmer and Leah Humphries the two representatives from Yorkshire Water. Concern was expressed by the two Councillors regarding the time it has taken to resolve issues when there is flooding in the village. Yorkshire Water representatives were sympathetic to the issues but stressed that they required the evidence to be able to take the matter forward. It was agreed that they would send literature to be given out to residents of the village and the Parish Council would ask residents to let Yorkshire Water have the history of the issues. Ben had also agreed to raise CCTV work of the main system to check for any areas of infiltration that may be entering the system and any operational issues.</p> <p>Highways Issues / Road Condition – Green Lane</p> | |

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| | <p>It was noted that repairs to Green Lane had been undertaken.</p> <p>Website / email addresses – Update Work to develop a Parish website was ongoing with the domain name now available. The email address would be clerk@kirbywiskeparishcouncil.gov.uk</p> <p>Flood depth sign – Maunby Road It was noted that the flood depth sign had now been repaired.</p> <p>Bridge walkway It was noted that the repair to the bridge walkway had been undertaken. The Clerk was asked to write to thank the Highways Authority for the repair to the bridge walkway.</p> <p>Cold Calling Scheme The Clerk had now received a letter explaining the Cold Calling Scheme. Discussion took place regarding the scheme and it was agreed to try in the first instance for a scheme at Kirby Wiske and if successful apply for Newsham and Breckenbrough.</p> <p>Crab Tree Drive Following receipt of correspondence regarding flooding on Crab Tree Drive, the Highway officer had inspected the area causing concern and looked into the history of any highway works at the location. The carriageway was surface dressed in 2013 and no further work had been carried out by NYCC. The officer had witnessed the pooling water slowly dissipating over time into the verge but there is no drainage on the road and no ditches which would allow for the cutting of grips. It was felt that any pooling of water is not the responsibility of the highway and as such are unable to consider any remedial works to resolve the issue.</p> <p>Resolved: That the Parish Council would take no further action.</p> | <p>Clerk</p> <p>Clerk</p> |
| <p>19/16 Finance</p> | <p><u>Finance</u> To agree the invoices:</p> <ul style="list-style-type: none"> ➤ A W Lambert – Pay - £83.71 ➤ Inland Revenue – Tax - £20.93 ➤ Rennison Tree Specialists Ltd – Work to the trees in the car park - £420 inc. VAT ➤ PKF Littlejohn – External Audit Fee – to check that the invoice is correct. <p>Resolved: That the invoices be agreed and paid. Proposed: Councillor Griffiths. Seconded: Councillor Baharie.</p> | <p>Clerk</p> |
| <p>19/17 Correspondence</p> | <p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p> | |
| <p>19/18 Planning</p> | <p><u>To Receive Planning Applications and Reports</u> The Clerk had undertaken a conversation with the planning department regarding issues with receiving planning correspondence. The email address had been checked and it was suggested that the Clerk sign up to the early indication option on the planning website</p> | |

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| | <p>which she had done.</p> <p>Further correspondence had been received from the Planning Authority regarding changes to consultation notifications and notification of outcome of planning applications. The outcome notifications would all now be received via email and there was an option to receive plans the same way.</p> <p><i>Resolved: To inform the Planning Authority that the Parish Council wished to receive all correspondence via email to ensure that this can be forwarded to Councillors immediately.</i></p> | Clerk |
| 19/19 Member Reports | <p><u>To Receive Member Reports</u> There were no member reports.</p> | |
| 19/20 Future Meeting Dates | <p><u>To Confirm the Dates of the Next Meetings</u> Tuesday 2 April 2019 Tuesday 30 April 2019 – Annual Meeting at 7.00 pm</p> <p>All meetings to commence at 7.30 pm unless otherwise stated at Kirby Wiske Village Hall. Apologies to be sent to the Clerk.</p> | ALL |

There being no further business the meeting closed at 9.15 pm.

5 March 2019