

KIRBY WISKE and NEWSHAM with BRECKENBROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Tuesday 5 March 2024
At Kirby Wiske Village Hall

Present: Chair: Councillor B Sinton
 Councillors: J Griffiths, L Ryan, L Baharie, J Thurlow
 Clerk/RFO: A W Lambert
 Public: None

Min No.		Action
24 / 23 Apologies	<u>To Receive Apologies for Absence</u> Councillor C Vie	
24 / 24 Declarations of Business Interests	<u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
24 / 25 Minutes	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 6 February 2024 had been circulated. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
24 / 26 Open Forum	<u>Open Forum including the Police Report</u> There were no public present. Police Report The PCSO reported was noted.	
24 / 27 Matters Arising	<u>To Consider Matters Arising from the Previous Meeting</u> Yorkshire Water There had been no further information from Yorkshire Water. Highways Issues It was noted that the walkway had been repaired. The damaged flood sign would be replaced by Highways. Environment Agency There was nothing further from the Environment Agency. Complaint There was no further news regarding the complaint. Noticeboard The noticeboard had now been ordered.	
24 / 28 Finance	<u>Finance</u> Invoices <i>The following invoices were presented for payment:</i> <ul style="list-style-type: none"> ➤ A W Lambert – Salary for March 2024 - £89.05 ➤ HMRC – Tax for March 2024 - £22.26 ➤ NYES – Website costs - £490.00 	

	<p>Resolved: That the invoices be approved unanimously for payment.</p> <p>Budget Monitoring The budget monitoring report was noted.</p>	
<p>24 / 29 Health & Safety</p>	<p><u>To Consider Health and Safety</u> Tree A date for the work to the tree was awaited.</p> <p>Councillor Ryan had undertaken a health and safety visit, and the following was noted:</p> <ul style="list-style-type: none"> ➤ The bin near the Church gate had now been emptied. ➤ The car park surface is safe. ➤ Village signpost supports continue to rust. <p>Defibrillator The defibrillator had been checked on a regular basis and was working well.</p>	
<p>24 / 30 Correspondence</p>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p> <p>At this point the Clerk reported on her attendance at the Parish Workshop on Monday 19 February 2024. The following topics had been discussed:</p> <ul style="list-style-type: none"> ➤ Potholes and the criteria for repairs. ➤ Pest Control and Dog Warden. ➤ Highway Safety Inspection documentation. ➤ Budget information. ➤ Parish Portal developments. ➤ Communication issues. ➤ Central Planning Team – Restructure. ➤ Utility repairs. 	
<p>24 / 31 Planning</p>	<p><u>To Receive Planning Applications and Reports</u> It was noted that the following planning application had been withdrawn:</p> <ul style="list-style-type: none"> ➤ ZB23/02312/OUT – The Barn Manor House Farm 	
<p>24 / 32 Member Reports</p>	<p><u>To Receive Member Reports</u> There were no member reports.</p>	
<p>23 / 33 Future Meeting Dates</p>	<p><u>To Confirm the Dates of the Next Meetings</u> Tuesday 2 April 2024.</p> <p>All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 9.00 pm.</p>	ALL