

**KIRBY WISKE and NEWSHAM with BRECKENBROUGH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held on Tuesday 2 April 2024**  
**At Kirby Wiske Village Hall**

Present: Chair: Councillor B Sinton  
 Councillors: L Ryan, J Thurlow  
 Clerk/RFO: A W Lambert  
 Public: None  
 NY Councillor: G Dadd

Min No.		Action
<b>24 / 34</b> <b>Apologies</b>	<u>To Receive Apologies for Absence</u> Councillors C Vie, J Griffiths, L Baharie	
<b>24 / 35</b> <b>Declarations of Business Interests</b>	<u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
<b>24 / 36</b> <b>Minutes</b>	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 5 March 2024 had been circulated.  <b>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</b>	
<b>24 / 37</b> <b>Open Forum</b>	<u>Open Forum including the Police Report</u> There were no public present.  <b>Police Report</b> There was no police report.	
<b>24 / 38</b> <b>Matters Arising</b>	<u>To Consider Matters Arising from the Previous Meeting</u> <b>Yorkshire Water</b> There had been no further information from Yorkshire Water. The Clerk to chase up.  <b>Highways Issues</b> It was noted that the public footpath sign was still to be repaired as well as the flood sign.  <b>Environment Agency</b> It was agreed to take the Environment Agency off the agenda for future meetings.  <b>Complaint</b> It was agreed to take the complaint off the agenda for future meetings.  <b>Noticeboard</b> There was no date for delivery for the noticeboard.	<b>Clerk</b>      <b>Clerk</b>   <b>Clerk</b>
<b>24 / 39</b> <b>Finance</b>	<u>Finance</u> <b>Invoices</b>	

	<p><b><i>The following invoices were presented for payment:</i></b></p> <ul style="list-style-type: none"> <li>➤ YLCA – Membership 2024/25 - £137.00</li> <li>➤ A W Lambert – Expenses 2023/24 - £120.00</li> <li>➤ J B Sinton – Timber - £28.91</li> <li>➤ NYC – Service Level Agreement - £588.00</li> <li>➤ A W Lambert – Salary for April 2024 + back-pay - £167.47</li> <li>➤ HMRC – Tax for April 2024 - £33.48</li> </ul> <p><b><i>Resolved: That the invoices be approved unanimously for payment.</i></b></p> <p><b>Budget Monitoring</b> The budget monitoring report was noted.</p> <p><b>Year End 2023/24</b> It was noted that work on the audit for 2023/24 would now commence.</p>	
<b>24 / 40 Health &amp; Safety</b>	<p><u>To Consider Health and Safety</u> <b>Car Park</b> It was noted that the boundary posts had been replaced. The outstanding issue was the village sign posts.</p> <p><b>Property</b> It was noted that the plaque had been attached to the seat near the church.</p> <p><b>Tree</b> A date for the work to the tree had been confirmed for 16 April 2024.</p> <p><b>Defibrillator</b> The defibrillator had been checked on a regular basis and was working well.</p>	
<b>24 / 41 Correspondence</b>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p>	
<b>24 / 42 Planning</b>	<p><u>To Receive Planning Applications and Reports</u> ZB23/02166/FUL – The Granary, Manor House Farm – application supported.</p>	
<b>24 / 43 Member Reports</b>	<p><u>To Receive Member Reports</u> There were no member reports.</p>	
<b>23 / 44 Future Meeting Dates</b>	<p><u>To Confirm the Dates of the Next Meetings</u> Tuesday 7 May 2024 – Annual Meeting – 7.00 pm.</p> <p>All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 8.15 pm.</p>	<b>ALL</b>