

KIRBY WISKE and NEWSHAM with BRECKENBROUGH PARISH COUNCIL
Minutes of the ANNUAL Parish Council Meeting
Held on Tuesday 7 May 2024
At Kirby Wiske Village Hall

Present: Chair: Councillor B Sinton
 Councillors: L Ryan, J Thurlow, L Baharie, J Griffiths
 Clerk/RFO: A W Lambert
 Public: One member of the public
 NY Councillor: None

Min No.		Action
24 / 45 Apologies	<u>To Receive Apologies for Absence</u> Councillors C Vie	
24 / 46 Open Forum / Police Report	<u>To Hold Open Forum / Police Report</u> A parishioner asked that a pothole near the grit bin be looked at and asked to thank the Parish Council for their work.	
24 / 47 Standing Orders	<u>To Confirm / Review Standing Orders</u> The current standing orders had been shared. There was discussion about the Parish Council moving to meetings being held every two months from monthly. <i>Resolved: That the Parish Council should move to meetings being held every two months commencing in July 2024. The standing orders would be amended to reflect this change.</i>	Clerk
24 / 48 Election of Officers	<u>To Elect a Chair and Vice-Chair for the Forthcoming Year</u> <i>Resolved: That the following Members be elected for 2024 / 2025:</i> <i>a) Chair – Councillor Sinton</i> <i>b) Vice-Chair – Councillor Griffiths</i> The Chair signed the Declaration of Office. The YLCA representatives would be Councillors Sinton and Ryan.	
24 / 49 Chair's Report	<u>To Receive the Chair's Report 2023 / 2024</u> The Chair read out the report for 2023 / 2024 which would be placed on the Parish website.	
24 / 50 Declarations of Business Interests	<u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
24 / 51 Minutes	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 2 April 2024 had been circulated. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	

<p>24 / 52 Matters Arising</p>	<p><u>To Consider Matters Arising from the Previous Meeting</u> Yorkshire Water The Clerk to write to Yorkshire Water to ascertain where the complaint regarding sewerage has got to and to write to the local MP and NY Councillor.</p> <p>Highways Issues It was noted that the public footpath sign had been replaced. Work to the flood sign had not yet been undertaken.</p> <p>Noticeboard There was no date for delivery for the noticeboard.</p>	<p>Clerk</p>
<p>24 / 53 Finance</p>	<p><u>Finance</u> Invoices <i>The following invoices were presented for payment:</i></p> <ul style="list-style-type: none"> ➤ A W Lambert – Salary for May 2024 £167.47 ➤ HMRC – Tax for May 2024 - £33.48 ➤ RTS – Tree work - £300.00 <p><i>Resolved: That the invoices be approved unanimously for payment.</i></p> <p>Budget Monitoring The budget monitoring report was noted.</p> <p>To Agree the PKF Littlejohn Exemption Certificate The AGAR was presented to the Parish Council.</p> <p><i>Resolved: To agree the Exemption Certificate and submit to the External Auditor.</i></p>	
<p>24 / 54 Health & Safety</p>	<p><u>To Consider Health and Safety</u> Car Park The village signposts were still to be replaced. A second quotation to be sought.</p> <p>Property There were no issues.</p> <p>Tree It was noted that the work to the tree had been undertaken.</p> <p>Defibrillator The defibrillator had been checked on a regular basis and was working well.</p>	<p>Clerk</p>
<p>24 / 55 Correspondence</p>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p>	
<p>24 / 56 Planning</p>	<p><u>To Receive Planning Applications and Reports</u> It was noted that the caravan park appeal had been dismissed.</p>	
<p>24 / 57</p>	<p><u>To Receive Member Reports</u></p>	

Member Reports	Website Alterations to the Parish Council website were still to be undertaken including the Village Hall telephone number.	
23 / 58 Future Meeting Dates	<u>To Confirm the Dates of the Next Meetings</u> Tuesday 2 July 2024 Tuesday 3 September 2024 Tuesday 5 November 2024 Tuesday 7 January 2025 Tuesday 4 March 2025 Tuesday 6 May 2025 – Annual Meeting – 7.00 pm All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 8.15 pm.	ALL

June 2024