

**KIRBY WISKE and NEWSHAM with BRECKENBROUGH PARISH COUNCIL**  
**Minutes of the ANNUAL Parish Council Meeting**  
**Held on Tuesday 3 September 2024**  
**At Kirby Wiske Village Hall**

Present: Chair: Councillor B Sinton  
 Councillors: L Ryan, J Thurlow, L Baharie, J Griffiths  
 Clerk/RFO: A W Lambert  
 Public: None  
 NY Councillor: None

Min No.		Action
<b>24 / 70</b> <b>Apologies</b>	<u>To Receive Apologies for Absence</u> Councillors C Vie.	
<b>24 / 71</b> <b>Open Forum /</b> <b>Police Report</b>	<u>To Hold Open Forum / Police Report</u> There were no public present. The Police report had been shared prior to the meeting.	
<b>24 / 72</b> <b>Declarations of</b> <b>Business</b> <b>Interests</b>	<u>To Note any Declarations of business (or other) Interests by</u> <u>Elected Members</u> There were no declarations of business interests.	
<b>24 / 73</b> <b>Minutes</b>	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 2 July 2024 had been circulated.  <b><i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i></b>	
<b>24 / 74</b> <b>Matters Arising</b>	<u>To Consider Matters Arising from the Previous Meeting</u> <b>Yorkshire Water</b> There had been no further correspondence from Yorkshire Water. It was suggested that the Parish Council should write to Ofwat to outline the issues.  <b>Highways Issues</b> ➤ The upgrade of the flood sign had not yet been undertaken. ➤ The pothole at the junction with A167 had still not been repaired. ➤ The pothole on Green Lane had now been repaired. ➤ The Clerk had discussed the highway verge with the landowner of the Bed and Breakfast and unfortunately there was still no clarification of the ownership. Further investigation to take place. ➤ It was noted that some paving stones on the bridge walkway required attention. ➤ A quote to be sought for painting of the bridge railings.  <b>Noticeboard</b> Clarification on the wording of the noticeboard was required. A mock up of the header would be sent to Parish Councillors for their comments.	<b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b> <b>Clerk</b> <b>Clerk</b>

<p><b>24 / 75</b> <b>Finance</b></p>	<p>Finance <b>Invoices</b> <i><b>The following invoices were presented for payment:</b></i></p> <ul style="list-style-type: none"> <li>➤ A W Lambert – Salary for August / September 2024 - £185.02</li> <li>➤ HMRC – Tax for August / September 2024 - £46.24</li> </ul> <p><i><b>Resolved: That the invoices be approved unanimously for payment.</b></i></p> <p><b>Budget Monitoring / Year End</b> The year end figures were shared with the Parish Council being in a healthy position.</p> <p>The internal audit report was shared with no issues.</p> <p>It was noted at this point that NY Locality Funding had been offered to the sum of £2,400 for the upgraded village signage and the noticeboard.</p>	
<p><b>24 / 76</b> <b>Health &amp; Safety</b></p>	<p><u>To Consider Health and Safety</u> <b>Car Park</b> The village signposts were still to be replaced. A quotation had been received for the posts for the village signs.</p> <p><i><b>Resolved: To purchase the posts ready for installation by SGS.</b></i></p> <p>It was noted that one quotation had been received for work to the trees in the car park but due to the amount a second quote had been requested.</p> <p><b>Property</b> There were no issues.</p> <p><b>Defibrillator</b> The defibrillator had been checked on a regular basis and was working well.</p>	
<p><b>24 / 77</b> <b>Correspondence</b></p>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p>	
<p><b>24 / 78</b> <b>Planning</b></p>	<p><u>To Receive Planning Applications and Reports</u> <b>ZB24/01388/FUL – Woodend Grange</b> – comments to be sent to NYC stating that it looks to be a separate dwelling, and that the Parish Council does not object but should only be used as part of the main dwelling as an annex for the family.</p> <p><b>Newsham Grange</b> – It was noted that the footpath diversion had been agreed.</p>	
<p><b>24 / 79</b> <b>Member Reports</b></p>	<p><u>To Receive Member Reports</u> Website work continues.</p>	
<p><b>23 / 80</b></p>	<p><u>To Confirm the Dates of the Next Meetings</u></p>	

<b>Future Meeting Dates</b>	Tuesday 5 November 2024 Tuesday 7 January 2025 Tuesday 4 March 2025 Tuesday 6 May 2025 – Annual Meeting – 7.00 pm  All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 8.50 pm.	<b>ALL</b>
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8 September 2024