

**KIRBY WISKE with NEWSHAM and BRECKENBROUGH PARISH COUNCIL**  
**Minutes of the ANNUAL Parish Council Meeting**  
**Held on Tuesday 6 May 2025**  
**At Kirby Wiske Village Hall**

Present: Chair: Councillor B Sinton  
Councillors: L Ryan, L Baharie, J Thurlow, J Griffiths, C Vie  
Clerk/RFO: A W Lambert  
Public: One member of the public  
NY Councillor: G Dadd

Min No.		Action
25 / 23 Welcome / Apologies	<u>To Receive Apologies for Absence / Welcome</u> The Chair welcomed everyone to the meeting. There were no apologies.	
25 / 24 Standing Orders	<u>To Confirm / Review the Standing Orders</u> <b>Shared: The current Standing Orders.</b> A review of the meeting schedule was considered, and it was suggested that the meetings should remain every two months with the next one being July 2025. <b>Resolved: That the current Standing Orders be approved with no changes.</b>	
25 / 25 Election of Chair / Vice-Chair	<u>To Elect a Chair and Vice-Chair for the Forthcoming Year</u> <b>Resolved:</b> <b>(a) That Councillor Sinton be elected as Chair for the forthcoming year.</b> <b>(b) That Councillor Griffiths be elected as Vice-Chair for the forthcoming year.</b> The Chair duly signed the Declaration of Office.	
25 / 26 Declarations of Business Interests	<u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
25 / 27 Minutes	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 4 March 2025 had been circulated. <b>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</b>	
25 / 28 Matters Arising	<u>To Consider Matters Arising from the Previous Meeting</u> <b>Yorkshire Water</b> There had been no further correspondence from Yorkshire Water. The Clerk has now contacted Highways Streetscene who would be willing to investigate at the next flooding event.  <b>Highways Issues</b> ➤ The upgrade of the flood sign had not yet been undertaken. ➤ The chevrons had been repaired. ➤ The road surface on Green Lane had been repaired. ➤ The concern regarding the bus stop was noted.	<b>Clerk</b>

	<p><b>Noticeboard</b> The noticeboard had now been ordered.</p> <p><b>Bridge Railings</b> Work to paint the bridge railing had been confirmed and should be undertaken in the next few weeks.</p> <p><b>Proposed Removal of the Telephone Box</b> The Clerk had sent objections to both BT and NYC Planning regarding the proposed removal of the telephone box. A planning officer was currently looking into this for the Parish Council.</p> <p><b>Public Rights of Way</b> It was noted that the issues had been reported to North Yorkshire Council.</p>	
<b>25 / 29 North Yorkshire Councillor Report</b>	<u>To Receive a Report from the North Yorkshire Councillor</u> Councillor Dadd outlined the NYC Spending Review and the revenue budget. He also talked about the North Yorkshire Boundary Review and referred to information on the NY Council website.	
<b>25 / 30 Finance</b>	<p><u>Finance</u> <b>Invoices</b> <i><b>The following invoices were presented for payment:</b></i></p> <ul style="list-style-type: none"> <li>➤ A W Lambert – Salary for February 2025 / March 2025 - £189.63</li> <li>➤ A W Lambert – Expenses 2024/25 - £120.00</li> <li>➤ HMRC – Tax for February 2025 / March 2025 - £47.41</li> <li>➤ North Yorkshire Council – Annual Managed Service - £616.80.</li> <li>➤ SGS – Installation of Village Posts - £931.20.</li> <li>➤ RTS – Removal of trees from the car park - £780.00</li> <li>➤ YLCA – Membership 2025/26 - £150.00</li> <li>➤ Lloyds – Bank charges - £5.25</li> </ul> <p><b>Income:</b></p> <ul style="list-style-type: none"> <li>➤ NEDL – Wayleaves - £25.10</li> <li>➤ NYC – Precept (full) - £3933.00</li> </ul> <p><i><b>Resolved: That the invoices be approved unanimously for payment.</b></i></p> <p><b>Year End Accounting 2024/2025</b> <i><b>Resolved: To Agree the Certificate of Exemption – AGAR 2024/25 Form 2.</b></i></p>	
<b>25 / 31 Health &amp; Safety</b>	<p><u>To Consider Health and Safety</u> <b>Village Signs</b> It was noted that an estimate had been sought for replacement village signage. It was suggested that other options be sought.</p> <p><b>Car Park Trees</b></p>	<b>Clerk</b>

	<p>Work to the trees in the car park had been undertaken. Further work may be required. The Clerk agreed to ask whether RTS had a view on this.</p> <p>There were also some loose posts near the recycling area.</p> <p>It was noted that the Salvation Army collection point was full with bags around the exterior. The Clerk to make contact.</p> <p>The plum tree had ivy growing up the trunk. Councillor Griffiths agreed to sort this issue.</p> <p><b>Property</b> It was felt there was no requirement for an additional dog waste bin at the current time.</p> <p><b>Defibrillator</b> The defibrillator had been checked on a regular basis and was working well.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>JG</b></p>
<b>25 / 32 Correspondence</b>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p>	
<b>25 / 33 Planning</b>	<p><u>To Receive Planning Applications and Reports</u> <b>ZB25/00608/MBN</b> – Castle Farm, Breckenbrough - Application to determine if prior approval is required to change the use of an agricultural building (Barn B) to 6no dwelling units and building operations reasonably necessary for the conversion</p> <p>Comments to be submitted to say that this should be a full planning application in view of the size and number of individual properties along with intended use. There may also be some archaeological significance</p> <p><b>Public Path Diversion Order</b> Public Footpath No 10.32/5, Kirby Grange Farm – Diversion Order 2025 – Order now sealed by NYC.</p>	<b>Clerk</b>
<b>25 / 34 Member Reports</b>	<p><u>To Receive Member Reports</u> There were no member reports.</p>	
<b>25 / 35 Future Meeting Dates</b>	<p><u>To Confirm the Dates of the Next Meetings</u> Tuesday 1 July 2025 Tuesday 2 September 2025 Tuesday 4 November 2025 Tuesday 6 January 2026 Tuesday 3 March 2026 Tuesday 5 May 2026</p> <p>All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 8.15 pm.</p>	<b>ALL</b>

May 2025