

KIRBY WISKE with NEWSHAM and BRECKENBROUGH PARISH COUNCIL
Minutes of the ORDINARY Parish Council Meeting
Held on Tuesday 2 September 2025
At Kirby Wiske Village Hall

Present: Chair: Councillor B Sinton
Councillors: L Ryan, L Baharie, J Thurlow, J Griffiths
Clerk/RFO: A W Lambert
Public: None
NY Councillor: None

Min No.		Action
25 / 47 Welcome / Apologies	<u>To Receive Apologies for Absence / Welcome</u> The Chair welcomed everyone to the meeting. Apologies had been received from Councillor C Vie and NY Councillor G Dadd.	
25 / 48 Declarations of Business Interests	<u>To Note any Declarations of business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
25 / 49 Minutes	<u>To Approve the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 1 July 2025 had been circulated. <i>Resolved: With an amendment to minute 25/44 regarding the planning applications and their numbering, that the minutes be agreed as a correct record and signed by the Chair.</i>	Clerk
25 / 50 Matters Arising	<u>To Consider Matters Arising from the Previous Meeting</u> Yorkshire Water An email update had been received from Yorkshire Water and a response drafted ready for sending. Highways Issues ➤ The upgrade of the flood sign had not yet been undertaken. ➤ It was noted there the walkway had not yet been repaired. ➤ The public rights of way issues had not yet been resolved. Noticeboard It was noted that the noticeboard has been installed. Bridge Railings Work to paint the bridge railings had started.	Clerk Clerk Clerk Clerk
25 / 51 Finance	<u>Finance</u> Invoices <i>The following invoices were presented for payment:</i> ➤ A W Lambert – Salary for August 2025 / September 2025 - £189.63 ➤ HMRC – Tax for August 2025 / September 2025 - £47.41 ➤ North Yorkshire Council – Microsoft 365 Annual Licence - £54.49 ➤ Greenbarnes Ltd – Noticeboard - £1524.00	

	<p><i>Resolved: That the invoices be approved unanimously for payment.</i></p> <p>Year End Accounting 2024/2025 It was noted that there were some signatories missing on the invoices. This was rectified at the meeting. One back statement appeared to be missing. The Clerk to contact the bank to seek a replacement.</p> <p>Budget Update A full budget update would be given at the November meeting.</p> <p>AGAR 2025/26 – Assertion 10 Digital and Data Compliance It was noted that with effect from April 2026 it would be necessary for the Parish Councillors to use Council-owned email addresses. A quote had been sought for five email addresses from NYC ICT.</p> <p><i>Resolved: To accept the quotation.</i></p>	
<p>25 / 52 Health & Safety</p>	<p><u>To Consider Health and Safety</u> Car Park</p> <ul style="list-style-type: none"> ➤ The car park surface was acceptable. ➤ One post was a little wobbly. ➤ A quote was required for one tree which had become an issue and would need to be taken back to the main trunk. <p>Property There were no issues with the property.</p> <p>Village Signage Consideration of the signage was ongoing.</p> <p>Defibrillator The defibrillator had been checked on a regular basis and was working well.</p>	Clerk
<p>25 / 53 Correspondence</p>	<p><u>To Receive Correspondence</u> All electronic correspondence received had been forwarded to the Parish Council for their information.</p>	
<p>25 / 54 Planning</p>	<p><u>To Receive Planning Applications and Reports</u> There had been no further planning applications.</p>	
<p>25 / 55 Member Reports</p>	<p><u>To Receive Member Reports</u> There were no member reports.</p>	
<p>25 / 56 Future Meeting Dates</p>	<p><u>To Confirm the Dates of the Next Meetings</u> Tuesday 4 November 2025 Tuesday 6 January 2026 Tuesday 3 March 2026 Tuesday 5 May 2026</p> <p>All meetings to commence at 7.30 pm. Apologies to be sent to the Clerk. The meeting ended at 8.40 pm.</p>	ALL

September 2025